

# Dawley Wanderers Risk Assessment



This risk assessment covers all football related activities conducted by Dawley Wanderers JFC, including training and matches for all age groups, at all venues. It is to be reviewed and updated at least before the start of the new season and / or after an incident has occurred.

<b>Risk Assessment Completed By</b>	James Muggeridge (Chair)
<b>Date Completed / Reviewed</b>	10 <sup>th</sup> November 2023
<b>Next Review to be Completed By</b>	15 <sup>th</sup> September 2024

Risk	Details / Sub Category	Actions	Impact
Safety at playing and training locations	Slips, trips and falls	Manager and / or coaches to inspect venues prior to activity commencing. Any hazardous objects found to be removed.	Reduces risk of harm
		Remove lumps and bumps. Coaching staff to fill holes with soil. Where this is not practical or possible, the area should be clearly marked and avoided.	Reduces risk of harm
		Playing / training surfaces should be safe and appropriate. They must not be frozen or waterlogged and without any standing water present. No activity can take place if any of the above are present. Managers must inspect to ensure prior to an activity starting.	Reduces risk of harm
		All participants, including managers, coaches, referee's and players must wear appropriate footwear. Managers are to check and enforce this prior to an activity commencing.	Reduces risk of harm

	Surface playing hazards	Manager and / or coaches to inspect venues prior to an activity commencing, identifying and removing and potential hazards from the playing surface such as dog mess, discarded cans & bottles, sticks etc.	Reduces risk of harm or exposure to hazardous / noxious substances
	Hazards from goalposts - danger of collapsing or falling and sharp corners or hooks.	<p>Manager and / or coaches to inspect goals, prior to activity commencing:</p> <p>Goal is sufficiently anchored to the ground (excessive movement or slanting show they are not anchored correctly)</p> <p>Portable / Samba goals to be pegged down according to manufacturer instructions (available online for all goal sizes).</p> <p>No excessive bowing of crossbar</p> <p>Excessive corrosion of fixed metal goals that may compromise structural integrity.</p> <p>Damage to sections of portable (Samba) goals that may compromise structural integrity.</p> <p>No metal or sharp 'net hooks'</p> <p>No sharp corners or edges</p> <p>Portable (Samba) goals have been assembled correctly, following manufacturer instructions (available online for all goal sizes).</p> <p>If goal is deemed unsafe then they are not to be used at all. Matches / training cannot proceed with these goals until the issues have been rectified.</p> <p>When assembling portable goals, care must be taken to avoid causing injury e.g. part falling on head.</p>	<p>Reduces risk of harm</p> <p>Reduces risk of harm</p> <p>Reduces risk of harm</p> <p>Removed risk of harm from faulty equipment</p> <p>Reduces risk of harm</p>

	Extreme weather conditions	<p>Matches and training shall only take place when weather conditions are suitable and safe. When determining if weather conditions are suitable and safe, managers shall consider: Current and forecasted Weather Conditions.</p> <ul style="list-style-type: none"> <li>• Met Office and/or Government Warnings and Advisories.</li> <li>• FA and League Notices or Statements.</li> <li>• Travel Warnings and Restrictions.</li> <li>• Venue Closures or Restrictions.</li> <li>• Referee Decision.</li> </ul> <p>A match or training session shall be postponed if the pitch is deemed unsafe. Where available, referees will have the final decision on whether a pitch is playable and safe (however, if a manager disagrees with a referee's decision to play then they should refuse for reasons of players safety). Managers should also ensure they consider any external factors such as road conditions (e.g. where a pitch at a location might be playable but the roads mean the pitch is inaccessible or extremely dangerous to access due to flooding).</p> <p>Parents / guardians shall ensure that players are dressed suitably for the current and potential weather conditions:</p> <ul style="list-style-type: none"> <li>• In cold and wet weather, they should ensure they have sufficient layers to stay warm and dry.</li> <li>• In hot weather, they should ensure they have suitable protection to sun exposure (e.g. sun hat and sunscreen) and sufficient fluids to avoid dehydration.</li> </ul> <p>Coaches shall ensure sessions are undertaken appropriately according to the weather conditions with allowances for drink and rest breaks.</p>	<p>Reduces risk of harm to all involved</p> <p>Removes risk of harm</p> <p>Reduces risk of harm and 'poor football experience' for players</p> <p>Reduce risk of harm</p>
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Injuries to participants	Incorrect or unsuitable equipment and attire	<p>All players must wear shin pads for training and matches. No shin pads – no participation</p> <p>Suitable footwear must be worn by all participants (including coaching team, referee's and players) and in 'safe' condition e.g. metal studs must not be sharp.</p> <p>All players jewellery, including watches, must be removed for training and matches.</p> <p>The manager must check that players and participants adhere to the above. Managers will not allow anyone to participate in the activity if they do not. This must also be reported to the Welfare Officer.</p>	<p>Reduces risk of harm</p> <p>Reduces risk of harm</p> <p>Reduces risk of harm</p> <p>Removes risk of harm</p>
	Injuries caused through 'normal' participation of football activity	<p>As above, correct playing equipment and attire will help to avoid or minimise injuries caused through normal play.</p> <p>All team age groups will have at least one member of the coaching team with a valid FA approved EA (Emergency Aid) qualification, present at all football related activities. An 'EAP' (Emergency Action Plan) will be developed and implemented for all teams. This will be available at all times during a football related activity e.g. carried in First Aid Kit. The EAP covers areas including:</p> <ul style="list-style-type: none"> <li>• Having an adequately equipped First Aid Kit available at all football activities</li> <li>• Having access to a working mobile phone in case of emergencies</li> <li>• Ensuring accessibility for emergency vehicles at venues</li> <li>• Procedures in recognising and dealing with an injury</li> </ul>	<p>Reduces risk of harm</p> <p>Helps ensure the team is prepared for emergencies and can effectively provide help in the event of an injury</p>

	Dehydration and exhaustion	<ul style="list-style-type: none"> <li>• Key contact details</li> <li>• Venue location and instructions for emergencies</li> <li>• Location of local hospital and medical centre</li> <li>• Reporting injuries</li> <li>• Emergency Action Plan available and understood.</li> </ul> <p>Medium to serious injuries must be reported to the Welfare Officer and Club Secretary (Secretary to record all injuries)</p> <p>Parents / guardians of all players must ensure sufficient liquids (e.g. water or squash) are bought to football activities accounting for weather and duration.</p> <p>It is advisable for the manager and / or coaches to remind parents / guardians of above and to check with players that they have sufficient liquids, notably in hot conditions.</p> <p>During football activities coaches must listen to and act upon player requests to have rest or be substituted.</p> <p>When planning training sessions, managers shall take into consideration the players ability, weather conditions, temperature and the intensity of previous training sessions to best determine a suitable level of intensity. Managers and coaches should constantly monitor for signs of exhaustion and dehydrations throughout all football activities.</p>	<p>Allows for accountability and to identify any areas the club can learn from.</p> <p>Reduce risk of harm</p>
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	Medical emergencies and injuries	<p>All players must be registered with the club in order to participate in any footballing activities. When registering, players the parent / guardian must declare any medical conditions that they have alongside emergency contact details and their consent to participate. As from November 2023. History of heart conditions within immediate family must also be recorded on registration forms.</p> <p>Managers must ensure that they have access to emergency contact details at all times during football activities (e.g. stored securely on an encrypted, password protected mobile phone).</p> <p>Managers must not allow players who are not correctly registered to participate in any footballing activities.</p> <p>Teams must carry a first aid kit and Emergency Action Plan to all training sessions and matches. At least one coach must be present at all times with an FA recognised first aid qualification.</p>	<p>To assist in safe environment for all players and to ensure parents can be quickly contacted in case of emergency</p> <p>To remove risks of harm potentially caused by unknown health issues and to ensure we abide to safeguarding protocol etc</p> <p>Helps ensure the team is prepared for emergencies and can effectively provide help in the event of an injury</p> <p>Helps ensure emergency services can be contacted immediately</p>
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		The coaching team must have immediate access to a working mobile phone for use in emergencies, at all times during a football related activity.	
Safeguarding	Safeguarding the welfare of children	<p>All people working with children must undertake and maintain a valid Enhanced DBS check. The Enhanced DBS check is re-applied for every 3 years in line with the FA Safeguarding policy. DBS is required prior to undertaking any work with children.</p> <p>All managers must have at least one valid / in-date FA Level 1 (or better) qualification and valid / in-date Safeguarding and Emergency Aid qualifications.</p> <p>All coaching staff must be registered on Whole Game System, prior to engaging with coaching duties.</p> <p>A helper who does not work with children or have the potential for any close or unsupervised with children (e.g. runs the line, helps puts up goals etc) does not require an Enhanced DBS certificate but coaches must ensure that they notify the club should this status change such that an Enhanced DBS certificate becomes required.</p> <p>All committee members shall possess a valid Enhanced DBS certificate and have completed the FA Safeguarding for Committee Members qualification.</p> <p>The club shall have a Welfare Officer who has undertaken the FA Welfare Officers Workshop qualifications.</p>	<p>To assist with the clubs safeguarding of children's welfare</p> <p>To assist with the clubs safeguarding of children's welfare</p> <p>To assist with the clubs safeguarding of children's welfare</p> <p>To assist with the clubs safeguarding of children's welfare</p> <p>To assist with the clubs safeguarding of children's welfare</p>

		<p>Players, coaches, helpers and parents/guardians shall be made aware of how to report any welfare concerns. This includes contact details for the Club's Welfare Officer, The Shropshire FA and know where to find the FA Whilstblowing Policy.</p> <p>The club shall maintain and regularly review a club <b>safeguarding policy</b>.</p>	<p>To assist with the clubs safeguarding of children's welfare</p> <p>To assist with the clubs safeguarding of children's welfare</p> <p>To assist with the clubs safeguarding of children's welfare</p>
Conduct	Issues with inappropriate conduct from players, parents / guardians or club members	<p>The club shall adopt, maintain and enforce a <b>code of conduct</b> for players, coaches, parents/guardians and spectators.</p> <p>Dawley Wanderers are responsible for controlling their own spectators as per FA rules. Coaches shall ensure parents/guardians and spectators are aware the code and conduct alongside any disciplinary measures and sanctions for non-compliance (as detailed on the 'Codes of Conduct').</p> <p>The club shall support the FA Respect campaign and remind people of the campaign where possible e.g. pre-match briefings, website etc.</p> <p>A respect barrier will be utilised for all games, located from the other side of the pitch to the coaching teams</p>	<p>To help ensure a safe and fun environment for all involved.</p> <p>To help ensure a safe and fun environment for all involved. Adhere to FA's Respect Campaign policies.</p>



		<p>Players, coaches, parents/guardians and spectators shall report all instances to the appropriate person, which may be: the manager or a coach, the Club's Welfare Officer, any member of the Club's committee, the Shropshire FA.</p> <p>Where there is a child welfare concern, the club welfare officer or the Shropshire FA welfare officer shall be informed Immediately.</p> <p>Players, managers, coaches, parents/guardians and spectators shall respect and protect the referee at all times. They must not abuse, threaten or harm a referee. Any such incidents shall be reported to the League and Shropshire FA, and where the referee is under the age of 18, then the welfare officer's at both the club's involved along with the Shropshire FA and the league shall be notified.</p> <p>In the event that a person is in imminent danger and risk from the misconduct of another person or people, then they shall contact the police. Managers shall have access to a working mobile telephone.</p>	<p>Correct implementation of Safeguarding procedures</p> <p>Correct implementation of Safeguarding procedures</p> <p>To help ensure a safe and fun environment for all involved. Adhere to FA's Respect Campaign policies.</p> <p>Reduce risk of harm</p>
Photography, video, social media and internet		<p>Parents / guardians shall provide their consent, as part of club registration, each year to allow photography and videoing of their child. This consent can be revoked at any time during the course of the season.</p> <p>When photos and videos are taken, they should not be published with the name or any other personal details about the person so that they can be identified.</p>	<p>Safeguarding of children's welfare and adherence to Data Protection laws</p> <p>Safeguarding of children's welfare and adherence to Data Protection laws</p>

		<p>Access to the club website and social media accounts shall be controlled such that authorised people only are able to publish content (e.g. Facebook posts).</p> <p>Players, coaches and parents/guardians shall not communicate (including "Following" (Instagram etc) or being "Friends" (Facebook) or in a Whatsapp group) directly to players, in alignment with the club and FA safeguarding policies. Coaches can however, use such platforms to communicate with parents or guardians (but not directly with children / players).</p> <p>Players and coaches shall be mindful and careful of making statements on behalf of the club including statements which may be perceived to be on behalf of the club even if that is not to original intention. Statements may be misinterpreted and not represent the holistic view of club and it's members.</p>	<p>To help ensure correct and appropriate content is posted in line with safeguarding and data protection.</p> <p>Safeguarding of children's welfare</p> <p>To help ensure correct and appropriate content is posted</p>
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